

Bylaw and Building Code Violation Policy

Bylaw Violations

The first letter to the property owner will be an informational warning to alert the property owner of which bylaw they are in violation of, and the date where applicable. It will ask the property owner to bring the violation into compliance within 30 days or face fines. Fines will be clearly stated on the notice dependent on the values in the town bylaws.

If the property owner has not corrected the violation after 30 days of the first letter being sent, then the first citation will be issued by certified mail starting the fining process. Everyday thereafter will constitute another violation.

Building Code Violations

The first letter for a building code violation will also be an informational warning to alert the property owner of the building code violation. It will state which code is violated, and the date of the violation. It will state the fine if the condition is not corrected within 21 business days. It will be at the full discretion of the Building Commissioner to determine the seriousness of any violation and whether a stop work order is necessary.

If the property owner has not corrected the violation within 21 days, there will be a citation hand delivered or sent by certified mail starting the fining process. Every day thereafter constitutes another violation. If a second notice is issued, the property owner will have 24 hours to correct the condition or face potential criminal prosecution per MGL chapter 148 section 34c and pay accumulated fines.