



The Town of Sandisfield operates under a Semi billing system. The fiscal year tax bill is sent to the owner of record as of January 1. If you purchased a property after January 1, the next fiscal year bill will list the previous owner's name. In order to receive future bills at the appropriate address, please fill out this form.

Please Note:

The signature of the owner is required on the form before any change of mailing address can be authorized.

Fill out this form, sign it and return it by U.S. Mail to:

Sandisfield Assessing Department
PO Box 145
Sandisfield, MA 01255

Mail Address Change Form

Assessing Department

Complete all questions below:

1. Date Request Mailed: _____ Fiscal Year: _____

2. Parcel: _____

(Map / Lot)

3. Current Fiscal Year Owner: _____

4. Location (Address) of Property: _____

Street #

Street Name

5. Mail to (Name of Person to Receive the Tax Bill): _____

6. Mailing Address: _____

City/Town: _____ State: _____ Zip: _____

7. Phone: (Home) _____ (Work) _____

8. Do you reside at the location of the property listed on Line 2? ☐ Yes ☐ No

9. Are you a New Owner? ☐ Yes ☐ No If yes, Date of Purchase: _____

Signature:

10. Name of Requestor: (Print) _____

Signature: (Required) _____

11. (If not Owner) Relation to Owner: _____

Tax Data Administration (413) 258-4711 x 6 (For office use only)

Date Received: ____/____/____

Reviewed By: _____